COATESVILLE AREA SCHOOL DISTRICT SCHOOL BOARD MEETING AGENDA JANUARY 22, 2008 - 7:00 PM 9/10 CENTER AUDITORIUM

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT IS TO PROVIDE EDUCATIONAL EXCELLENCE BY PREPARING STUDENTS WITH THE SKILLS NECESSARY TO BECOME LIFE-LONG LEARNERS AND RESPONSIBLE MEMBERS OF SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna Urban, President (Education Committee) Richard M. Ritter, Vice President (Finance Committee)

Diane M. Brownfield (Education / Community & Student Relations Committees)

J. Neil Campbell (Finance & Operations Committees)

Donald R. Holt, Jr. (Finance Committee)
Paul L. Johnson (Operations Committee)
Laurie C. Knecht (Operations Committee)

Robert M. Knecht (Education / Community & Student Relations Committees)

Richard A. Saha, Sr. (Community & Student Relations Committee)

Student Representatives:

Jasmine Kurtz, Sr. Class Representative Julia Ward, Jr. Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: December 4, 2007 Reorganization clarifications. (<i>Enclosure</i>)			
Motion:	Second:	 Vote:	
RECOMMENDED MOTION: December 4, 2007 School Boa clarifications. (<i>Enclosure</i>)		•	
Motion:	Second:	 Vote:	

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on <u>agenda items</u> to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session was held at 5:00 p.m. on Tuesday, January 8, 2007 for legal and personnel reasons. An Executive Session will be held at 5:45 p.m. on Tuesday, January 22, 2007 for legal, personnel, and real estate reasons.

SPECIAL REPORTS

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
February 12, 2007	6:00 PM	All Committee Meetings	9/10 Center Auditorium
February 26, 2007	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Rainbow Elementary School Students.

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1.	CONSENT AGENDA (School Board RECOMMENDED MOTION: Tha	d President) t the Board approves the consent agenda	items:
	Motion:	Second:	Vote:

2. **FINANCE COMMITTEE** (Don Holt, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for November 30, 2007.

Fund	Unpaid	Paid
General Fund – 10	0.0	\$ 7,105,869.14
Capital Reserve Fund – 22	0.0	44,910.82
Athletic Fund – 29	0.0	32,163.93
Capital Projects Fund-30/2007 GOB (Fund used previously for 2007 GOB)	0.0	25,072.74
Capital Projects Fund-30/1999 Litigation Proceeds Account	0.0	0.0
Capital Projects Fund-31/2004 GOB	0.0	41,848.37
Capital Projects Fund-32/2007 GOB	0.0	155,577.55
Food Service – 51	0.0	123,501.41
Trust Fund – 71	0.0	662.48
Student Activities Fund-81	0.0	49,105.34
Agency Fund – 89	0.0	0.0
TOTAL	0.0	\$ 7,578,711.78

B. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for December 31, 2007.

Fund	Unpaid	Paid
General Fund – 10	0.0	\$ 3,046,089.03
Capital Reserve Fund – 22	0.0	5,594.70
Athletic Fund – 29	0.0	30,419.63
Capital Projects Fund-30/2007 GOB (Fund used previously for 2007 GOB)	0.0	25,088.00
Capital Projects Fund-30/1999 Litigation Proceeds Account	0.0	0.0
Capital Projects Fund-31/2004 GOB	0.0	77,827.02
Capital Projects Fund-32/2007 GOB	0.0	156,234.84
Food Service – 51	0.0	148,409.64
Trust Fund – 71	0.0	0.0
Student Activities Fund-81	0.0	18,161.40
Agency Fund – 89	0.0	0.0
TOTAL	0.0	\$ 3,507,824.26

C. Treasurer's Reports

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Reports submitted for November 30, 2007 and December 31, 2007.

D. <u>Budget Transfers</u>

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers in the amount of \$175,805.17.

E. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments for the month ending December 31, 2007.

F. Auditors' Report of 2006-2007 Financials

RECOMMENDED MOTION: That the Board of School Directors approves the local auditors' report by Barbacane Thornton, Inc. for the period ending June 30, 2007.

G. U. S. Communities

RECOMMENDED MOTION: That the Board of School Directors approves the participation in U. S. Communities, Walnut Creek, CA, for the 2008-09 school year for the following categories: Office supplies, office and school furniture, technology products, electrical/telecommunications, and janitorial supplies and equipment.

H. Resolution Indicating District Will Not Raise Taxes Above Index

RECOMMENDED MOTION: That the Board of School Directors adopts the resolution indicating that it will not raise the rate of any tax for the support of the general fund budget for 2008-09 by more than the District's index pursuant to Section 311 (d)(1) of Act 1 of 2006 (the District's index for 2008-09 is 5.5%).

I. E-Rate Reimbursement Proposal

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Julie Tritt Schell to consult with the District to attempt to retrieve E-Rate reimbursements that have previously been denied. Additionally, this motion would continue Schell's service for present and future reimbursements. The total fees for these services would be \$30,000. The possible results should be in excess of \$465,120.

J. <u>First Montgomery Townhome Dev. Assn. Tax Assessment Settlement Agreement</u> RECOMMEND MOTION: That the Board of School Directors approves the First Montgomery Townhome Dev. Assn. Tax Assessment Settlement Agreement, as presented by the Solicitor.

K. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Dellafranco, Stacy, 2nd Grade Teacher for the Rainbow Elementary School. Letter Dated: 12/19/07. Reason: Personal. Effective: 1/25/08.
- 2) Regan, Kristie, French Teacher for the North Brandywine Middle School. Letter Dated: 1/4/08. Reason: Personal. Effective: 1/4/08.

c. CATSS

- 1) Acey, E. Lauraine, One-on-One Aide for the South Brandywine Middle School. Letter Dated: 12/19/07. Reason: Personal. Effective: 12/19/07.
- 2) Squires, Sharon, 2 hr./Student Days Playground Cafeteria Aide for the Rainbow Elementary School. Letter Dated: 12/14/07. Reason: Personal. Effective: 12/14/07.

d. FEDERATION

Dibble, Sharon, Substitute General Utility Worker for the Coatesville Area School District. Letter Dated: 12/28/07. Reason: Personal. Effective: 12/28/07.

e. EXTRA DUTY

- 1) Dotterer, Andria, Co-Advisor for Student Council for the Coatesville Area School District 9/10 Center. Letter Dated: 1/2/08. Reason: Personal. Effective: 2008–09 School Year.
- 2) Eggleston, Martin, Boys' Assistant Basketball Coach for the Coatesville Area High School Main Campus. Letter Dated: 11/15/07. Reason: Personal. Effective: 11/15/07.
- 2) Moran, Megan, EAP After School Tutor for the Gordon Elementary School. Letter Dated: 1/10/08. Reason: Personal. Effective: 1/10/08.
- Regan, Kristie, Girls' 7th Grade Field Hockey Coach for the North Brandywine Middle School. Letter Dated: 1/7/08. Reason: Personal. Effective: 1/7/08.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Dewees, Carol, LTS ESL Teacher for the Rainbow Elementary School. Posted: 11/27/07 (Lentz). Salary: \$43,600. Temporary Substitute Contract. Degree: BS Russian, ESL Certification West Chester University. Years of Exp.: 4. Effective: 1/23/08. SP4: Approved.
- Gallagher, April, LTS Elementary Teacher for the Rainbow Elementary School. Posted: 11/27/07 (Henicle). Salary: \$40,750. Temporary Substitute Contract. Degree: BS - Elementary Education – West Chester University. Years of Exp.: 1. Effective: 1/23/08. SP4: Approved.

c. CATSS

- 1) Deatrick, Jennifer, 6.5hr./Student Days One-on-One Aide for the Scott Middle School. Posted: 12/13/07 (New). Salary: \$12.50/hr. Effective: 1/23/08. SP4: Pending.
- 2) Souders, Zachary, Substitute Special Education Aide/Playground-Cafeteria Aide for the Reeceville Elementary School. Salary: \$12.50/hr./\$9.50/hr. Effective: 1/23/08. SP4: Approved.
- 3) Richardson, Juanita, Substitute Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 1/23/08. SP4: Approved.
- 4) Woodloe, Lynne, One-on-One Aide for the North Brandywine Middle School. Posted: 12/11/07 (New). Salary: \$12.50/hr. Effective: 1/23/08. SP4: Pending.

d. FEDERATION

- 1) Hamilton, Carmella, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 1/23/08. SP4: Pending.
- 2) Houck, Arlene, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 1/23/08. SP4: Approved.

e. EXTRA DUTY

- 1) Allen, Kenneth, Grant Funded Mentor Aide for the Scott Middle School. Posted: 9/21/07 (New). Salary: \$10.50/hr. Effective: 1/23/08. SP4: Approved.
- 2) Breisblatt, Evan, 8th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 11/21/07 (Choi). Salary: \$2,345. Effective: 2007–08 School Year. SP4: Staff.
- 3) Donato, James, 7th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 7/13/07 (Hoffman). Salary: \$2,680. Effective: 2007 08 School Year. SP4: Pending.
- 4) Draper, Chad, After School EAP Grant Funded Tutor for the Reeceville Elementary School. Posted: 8/27/07. Salary: \$29.00/hr. Effective: 1/23/08. SP4: Staff.
- 5) Pitner, Jessica, Co-Advisor for the Yearbook for the North Brandywine Middle School. Posted: 9/17/07 (Holder). Salary: \$385. Effective: 2007–08 School Year. SP4: Staff.
- 6) Pitner, Jessica, 8th Grade Girls' Cheerleading Coach for the North Brandywine Middle School. Posted: 11/29/07 (Waterman). Salary: \$1,645. Effective: 2007–08 School Year. SP4: Staff.
- 7) 21st CCLC After School Program Grant Funded Teachers for the South Brandywine Middle School. Posted: 11/7/07. Salary: \$29.00/hr. Effective: 1/23/08. SP4: Approved.

Kim Gredzinski Shanika Smith

8) Co-Advisors for the Yoga Club for the Rainbow Elementary School. Posted: 11/16/07 (New). Salary: \$105 (each). Effective: 2007–08 School Year. SP4: Staff.

Patricia Adams Barbara Drewicz

9) After School Tutors for the Grant Funded Tutorial for the Coatesville Area Senior High School. Posted: 11/13/07 (21st Century Grant Funded). Salary: \$29.00/hr. Effective: 1/23/07. SP4: Staff.

Megan BrightAnthony BrownBryant ChavousDanielle DiNicolaBill FroggattShamica JohnsonMila LangdaleLynn MancinelliTracey ParkerJason Powel

Mia Waters

Substitutes: Jonathan Maxwell & Jeffrey Menaker

- 10) Johnson, Jackie, After School 21st CCLC Program Aide for the Coatesville Area Senior High School. Posted: 11/2/07 (21st Century Grant Funded). Salary: \$10.50/hr. Effective: 1/23/08. SP4: Staff.
- 11) Mentor for the Scott Middle School. Salary: \$900. (If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$450. If the teacher is only mentoring the 2nd teacher half the school year, the salary is \$225). Effective: 11/28/07. SP4: Staff.

MentorNew TeacherJillian AbgarianShannon King

- Hunt, Sharon, 21st CCLC After School Program Grant Funded Aide for the Scott Middle School. Posted: 9/7/07. Salary: \$29.00/hr. Effective: 1/23/08. SP4: Staff.
- PSSA Grant Funded Saturday Bootcamp Teachers for the Scott Middle School. Posted: 1/2/08 (New). Salary: \$29.00/hr. Effective: 1/23/08. SP4: Staff.

Kathy Barnes
Connie Dyer
Jesseka Freeman-Petersen
Shemica Johnson
Shannon King
Cathy McCabe
Courtni Pierce
Larry Rappoldt
Pam Shuman
Peggy Tabakelis
Jordan Crans
Jesseka Freeman-Petersen
Shannon King
Sean Noonan
Linda Pitts
Fran Rodkey
Doug Stewart

Ted Sacher – Approved

- 14) Brusstar, Kent, Co-Drama Club Advisor for the South Brandywine Middle School. Posted: 8/27/07 (Reinstated). Salary: \$550. Effective: 1/23/08. SP4: Staff.
- 15) Mangiovillano, Joanna, Co-Drama Club Advisor for the South Brandywine Middle School. Posted: 8/27/07 (Reinstated). Salary: \$495. Effective: 1/23/08. SP4: Staff.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

Wallace, Wayne, Assistant Principal for the Coatesville Area Senior High School. Letter Dated: 11/20/07. Reason: FMLA. Effective: 12/3/07 – 1/07/08.

b. CATA

- 1) Camarda, Kate, ESL Teacher for the Caln Elementary School. Letter Dated: 12/19/07. Reason: FMLA. Effective: 3/25/08 6/13/08.
- 2) Harvey, Nicole, Reading Specialist for the Caln Elementary School. Letter Dated: 12/20/07. Reason: FMLA. Effective: 4/1/08 6/13/08.
- 3) Henicle, Jennifer, 5th Grade Teacher for the Rainbow Elementary School. Letter Dated: 12/4/07. Reason: FMLA/Childbearing. Change in Dates Effective: 11/30/07 6/13/08.
- 4) Rebhorn, Erin, IST Teacher for the Gordon Elementary School. Letter Dated: 1/3/08. Reason: FMLA. Effective: 3/28/08 5/23/08.

c. CATSS

- 1) Duncan, Monica, One-on-One Special Education Aide for the South Brandywine Middle School. Letter Dated: 11/29/07. Reason: Extended FMLA/Unpaid Personal Leave of Absence. Effective: 11/27/07 1/8/08 and 1/9/08 2/5/08.
- 2) Vargas, Noemi, 4.75/hr./Student Days Instructional Aide for the Friendship Elementary School. Letter Dated: 12/11/07. Reason: FMLA. Effective: 2/21/08 3/10/08.

d. FEDERATION

- 1) Coover, Philip, Custodian for the King's Highway Elementary School. Letter Dated: 12/22/07. Reason: FMLA. Effective: 1/2/08 2/4/08.
- 2) Ross, Rick, Custodian for the Gordon Elementary School. Letter Dated: 11/20/07. Reason: Extended FMLA. Effective: 12/21/07 1/24/08.

e. EXTRA DUTY

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

- a. ADMINISTRATION
- b. CATA
- c. CATSS
 - 1) Geary, Heather, move from 2 hr./Student Days Cafeteria/Playground Aide for the Rainbow Elementary School to 6.5 hr./Student Days One-on-One Aide for the Friendship Elementary School (New). Effective: 1/23/08. SP4: Staff.
 - 2) Shavor, Jean, move from 2 hr./Student Days Cafeteria/Playground Aide for the Rainbow Elementary School to 2 hr./Student Days Playground/Cafeteria Aide for the Friendship Elementary School (Brandon-Huggins). Effective: 1/23/08. SP4: Staff.
- d. FEDERATION
- e. EXTRA DUTY
 - 1) Austin, Larry, move from Boys' 7th Grade Basketball Coach for the North Brandywine Middle School to Boys' Assistant Basketball Coach for the Coatesville Area High School Campus (Eggleston). Salary: \$3,924. Effective: 11/27/07.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

- a. ADMINISTRATION
- b. CATA
- c. CATSS
 - 1) Groce, Donna, move from Substitute Instructional Aide to 6.5 hr./Student Days 6th Grade Special Education Classroom Aide for the North Brandywine Middle School. Posted: 11/29/07 (Souders). Salary: \$12.50/hr. Effective: 12/17/07. SP4: Staff.
 - 2) Washington, Sylvia, move from Substitute Instructional Aide to 6.5 hr./Student Days 7th Grade Special Education Classroom Aide for the North Brandywine Middle School. Posted: 11/29/07 (Davidge). Salary: \$12.50/hr. Effective: 12/17/07. SP4: Staff.

d. FEDERATION

- 1) Dean, Tim, move from Tradesman "B" @ \$26.08/hr. to Tradesman "A" @ \$26.53/hr. Effective: Retroactive to 10/12/07.
- 2) Glauner, Barry, move from Custodian "D" @ \$17.02/hr. to Custodian "C" @ \$17.38/hr. Effective: Retroactive to 11/30/07.
- 3) Hamilton, Walter, move from Tradesman "A" @ \$26.53/hr. to Tradesman High Technician "D" @ 26.53/hr. Effective: Retroactive to 10/2/07.
- 4) Hoopes, Arthur, move from Custodian "C" @ \$17.38/hr. to Custodian "B" @ \$17.76/hr. Effective: Retroactive to 11/16/07.
- 5) Huggins, Kenny, move from Custodian "C" @ \$17.38/hr. to Custodian "B" @ \$17.76/hr. Effective: 11/12/07.
- 6) Jelke, Linda, move from Substitute General Utility Worker @ \$9.00/hr. to 3 hr. General Utility Worker for the Reeceville Elementary School. Posted: 9/6/07 (Johnson). Salary: \$13.16/hr. and \$13.36/hr. after 90 day probationary period. Effective: 1/23/08. SP4: Staff.
- 7) Keehn, Kelly, move from Substitute Custodian to Custodian for the Coatesville Area School District 9/10 Center. Posted: 11/29/07 (Houston). Salary: \$17.02/hr. less \$.20 until after 90 probationary period. Effective: 1/23/08. SP4: Staff.
- 8) Lyons, Leroy, move from Substitute Custodian to Custodian for the Scott Middle School. Posted: 11/29/07 (Spann). Salary: \$17.02/hr. less \$.20 until after 90-day probationary period. Effective: 1/23/08. SP4: Staff.
- 9) Stevenson, Marshall, move from Tradesman "B" @ \$26.08/hr. to Tradesman "A" @ \$26.53/hr. Effective: Retroactive to 11/14/07.

e. EXTRA DUTY

7. Tenure

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Paula Sirna – 8/17/07

3. EDUCATION COMMITTEE (Diane Brownfield, Chair)

None

4. <u>OPERATIONS COMMITTEE</u> (Laurie Knecht, Chair)

A. Approval of PlanCon F Submission – CASH

RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon F to the Department of Education for the renovation of Coatesville Area Senior High (CASH).

B. Approval of Equipment Disposal

RECOMMENDED MOTION: That the Board of School Directors approves the disposal of obsolete cafeteria equipment as follows (will be sold at a public action):

9/10 Center: Gas Oven #00363

Gas Fryer #00354 Gas Pizza Oven #00352

Side-by-Side Tray Rack #10740

CASH: Two (2) Milk Coolers #09202 and #02852

Four (4) Tray Carts #10352, #10323, #10324 and one without sticker

Pizza Warmer – without sticker

C. <u>Lease of District Property – South Brandywine MS</u>

RECOMMENDED MOTION: That the Board of School Directors approves the request by Melvin B. Lapp to renew his yearly lease for fifteen (15) acres of farmland at South Brandywine from February 1, 2008 until December 31, 2008 for the fee of \$900.00 (\$60.00 per acre).

D. Storm Water Drainage Easement Agreement

RECOMMENDED MOTION: That the Board of School Directors approves the storm water drainage easement agreement between G. Robert Eby, II and Jody L. Eby and the Coatesville Area School District regarding the new Rainbow Elementary School, as submitted. (*Enclosure*)

5. <u>COMMUNITY & STUDENT RELATIONS COMMITTEE</u> (Robert Knecht, Chair)

A. Student Discipline Hearings

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended: (*Enclosure*)

Student#	<u>Actions</u>
07DH64	45 day suspension.
07DH65	25 day suspension and 50 hours of community service.
07DH66	30 day suspension.
07DH67	30 day suspension.
07DH68	30 day suspension.
07DH69	Referred to an alternative educational setting.
07DH70	60 day suspension.
07DH71	Referred to an alternative educational setting.
07DH72	Expelled for the balance of the 2007/2008 school year.
07DH73	Referred to an alternative educational setting.

- **B.** Review of Policy #209 Health Examinations 1st Reading

 RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Policy #209 Health Examinations (Revision).
- C. New Policy #249 Bullying/Cyber Bullying 1st Reading

 RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Policy # 249 Bullying/Cyber Bullying (New).
- D. Approval of Foreign Exchange Student from Switzerland RECOMMENDED MOTION: That the Board of School Directors approves Pascale Simone Folini, foreign exchange student from Switzerland, to attend school in the Coatesville Area School District during the second semester of the 2007-2008 school year.
- E. <u>Coatesville Area School District Revised Proposed Mission Statement</u>

 RECOMMENDED MOTION: That the Board of School Directors approves the proposed Coatesville Area School District's Mission Statement to read as follows:

The mission of the Coatesville Area School District, a learning community rich in diversity and committed to excellence, is to educate all students by providing rigorous educational opportunities to become responsible, productive, life-long learners in a global society.

PUBLIC COMMENT

INFORMATION ITEMS

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

<u>ADJOURNMENT</u> Motion: _____ Second: _____ Time: _____